

**PASADENA COMMUNITY PROJECT
AIR ALLIANCE HOUSTON**

Field Interviewer

POSITION SUMMARY: The Pasadena Community Field Interviewer will be responsible for conducting door-to-door community surveys in North Pasadena. They will explain the survey, questions, content, consent, and confidentiality to eligible individuals that will be participating in the survey. They will ensure that surveys are completed accurately and turned in to the field supervisor in a timely manner.

POSITION RESPONSABILITIES:

1. Contact neighborhood residents to conduct the research survey, primarily door-to-door.
2. Inform participants of our work in Pasadena and answer questions that arise.
3. Administer survey responsibly and respond to given instructions in the field.
4. Maintain confidentiality of participants' involvement and responses.
5. Handle administrative details (e.g., time, field reports, etc.)
6. Meet with field supervisor and other interviewers to provide completed surveys, discuss questions, and make updates on the progress of the survey.
7. Other duties as assigned.

CERTIFICATIONS/SKILLS:

Paid training by Air Alliance field supervisors' team on techniques for implementing the community survey. Excellent interpersonal skills. Bilingual preferred (English and Spanish).

MINIMUM EDUCATION:

High School diploma or equivalent. College degree preferred.

PHYSICAL REQUIREMENTS:

Extensive walking in outdoor environments.